

Application for Assignment of Lease.

■ STRICTLY CONFIDENTIAL

Please note this application incurs a fee which is due for payment before this application is processed.
Please contact our office for further details.

This fee does not include the landlord costs for preparation of the required legal documentation in the event this application is successful.

Property Address	
Location of Leased Premises	

APPLICANT DETAILS (IF INDIVIDUAL OR PARTNERSHIP)		
Name:		
Address:		
Contact:	Name:	Telephone:
Email Address:		

APPLICANT DETAILS (IF COMPANY)		
Company Name:		
ACN:		
Registered Office:		
Details of Directors: (FULL NAMES AND ADDRESS)		

BUSINESS STRUCTURE	
<input type="checkbox"/> Sole Trader	<input type="checkbox"/> Franchise
<input type="checkbox"/> Partnership	<input type="checkbox"/> Licence
<input type="checkbox"/> Company	



APPLICANT CONVEYANCER/SOLICITOR DETAILS		
Name:		
Address:		
Contact:	Name:	Telephone:
Email Address:		

EXPERIENCE	
Please provide details of current and past retail and business experience.	
Retail Experience:	
Management or Business Experience:	
Other Relevant Details:	

REFERENCES		
Please provide details of references that may be contacted and include any existing written references with this application.		
Business References:		
Company		
Contact	Name:	Telephone:
Relationship to Applicant		
Trade References		
Company		
Contact	Name:	Telephone:
Relationship to Applicant		
Other References		
Company		
Contact	Name:	Telephone:
Relationship to Applicant		

Any objections to the checking of references? ☐ Yes ☐ No



Statement of Assets and Liabilities

Name:

Address:

Assets		Value	Liabilities		Owing
House / Property / Land			Mortgages		
1.		\$	1.		\$
2.		\$	2.		\$
3.		\$	3.		\$
4.		\$	4.		\$
Other Property			Loans		
1.		\$	1.		\$
2.		\$	2.		\$
3.		\$	3.		\$
4.		\$	4.		\$
Furniture / Household Items / Plant / Equipment			Bank Overdraft / Credit Cards (current owings)		
1.		\$	1.		\$
2.		\$	2.		\$
3.		\$	3.		\$
4.		\$	4.		\$
Motor Vehicles			Hire Purchase / Lease		
1.		\$	1.		\$
2.		\$	2.		\$
3.		\$	3.		\$
4.		\$	4.		\$
Other Assets			Other Liabilities		
1.		\$	1.		\$
2.		\$	2.		\$
3.		\$	3.		\$
4.		\$	4.		\$
Total Assets		\$	Total Liabilities		\$
Surplus of Assets less Liabilities					\$